



Literacy Volunteers of America

Essex & Passaic Counties

www.lvaep.org

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Taking the Mystery out of Lesson Plans

*Presenter, Ann Moore
Bloomfield Public Library
90 Broad Street, 2nd Floor Boardroom
Bloomfield, NJ 07003
Tuesday, January 21, 1:00-2:30 pm*

Presenter's biography:

Ann Moore transitioned nicely from a 32-year real estate career at Coldwell Banker where she was a branch manager for several different offices to her large group of students at the Bloomfield Public Library.

“When I left training, I was terrified I was not going to do the right thing. I felt I had such a responsibility because the students were giving so much of their time, and I wanted to make lessons worth it for them,” Ann said. “I spent many hours getting ready for my first meeting.

Ann put her passion for organization and helping both students and tutors to use right away.

Workshop description:

One of the tasks volunteer educators sometimes grapple with is creating an effective lesson plan – one that encourage students to think, engage with others, ask questions, and leave with information they are likely to retain. That can be true of a tutor who completed training seven years ago or seven weeks ago. Ann spent many hours preparing for her first meeting with her students and has spent many more learning to develop effective lesson plans for a group whose composition is sometimes subject to change. She will share some of her research that will take some of the mystery out of developing an effective lesson plan.

She will demonstrate:

- Practical worksheets and where to find them online
- How to create a lesson plan and coordinate information from various sources
- Combining the use of reading, discussion, vocabulary and grammar
- Mapping out a progression of grammar topics
- Using books focused of on civics topics
- Everyday dialogues for students (including doctor appointments, asking for directions, etc.)